



National Spanish Examinations



## NSE

for Middle-High School

### Available Prizes

Certificates  
Medals

AATSP Members & Non-Members

# Registration Guide

## NSC

for 1st - 6th grades

### Available Prizes

Certificates  
Ribbons

AATSP Members & Non-Members



## NPE

for Middle-High School

### Available Prizes

Certificates  
Medals

Must be AATSP Member

To watch this part of the presentation as a YOUTUBE video presented by Kat Zaborowski, click [here](#).

Teachers **must** use the NSE's **SPECIAL REGISTRATION LINK** located on our website.

## NSA

for Elementary to Post-Secondary students

### Available Prizes

Certificate of Completion

Must be AATSP Member

Each exam has **its own registration link**. Look for one of these images to begin a new registration:



Click on an image above to be taken to the specific Registration Page on the NSE website ([www.nationalspanishexam.org](http://www.nationalspanishexam.org))



The registration process for each exam looks very similar. As such, we will walk through the National Spanish Exam process.

After clicking the linked-image on the NSE website, you will be redirected to this page:  
Read the WELCOME message and click on "NEXT" when you are ready.

NSE DASHBOARD > NSE SETUP

NSE SETUP

- WELCOME
- REGISTER

WELCOME

Welcome to the National Spanish Exam (2023) practice area, hosted on Lingco! Over the next few minutes we'll get you set up with review material you can use to prepare your class for the NSE.

We'll walk you through few key steps:

1. Create your own copy of the review course (or courses). It will already have review material added to it.
2. Invite your students and colleagues to access these courses.
3. Learn how to preview the included material and track your students' progress.

Click the blue "Next" button in the upper right to get started.

**NEXT**

You will then be prompted to begin your registration. Click on "START REGISTRATION."

NSE DASHBOARD > NSE SETUP

NSE SETUP

- WELCOME
- REGISTER

REGISTER

To get started, you'll need to complete our simple, one-page registration form. We'll gather some info about you, your school, and your students, and then we'll create exam courses with material for your students.

Payment won't be made directly on Lingco - we'll email you a registration confirmation, and you (or someone else at your school) can follow the instructions on the registration confirmation to submit payment.

**START REGISTRATION**

This is the registration form. Fill out all of the correct information and be sure to use your SCHOOL EMAIL. Once finished, click on "PLACE ORDER."

REGISTER FOR THE NATIONAL SPANISH EXAM (2023)

FIRST NAME

LAST NAME

EMAIL

PHONE

SCHOOL NAME

SCHOOL TYPE

SCHOOL STREET ADDRESS

CITY

STATE

POSTAL CODE

WHICH LEVELS OF THE NSE ARE YOUR STUDENTS TAKING?

Level 01

Level 1

Level 2

Level 3

Level 4

Level 5

Level 6

DO YOU HAVE AN UP-TO-DATE AATSP MEMBERSHIP FOR 2023?

Yes  No

SEATS TO RESERVE

PRICE PER SEAT

\*Indicate your membership status above to see price

**PLACE ORDER**

\*The last page of this document has a larger screenshot of this registration form.

After placing your order, you have completed the Registration Process!  
A confirmation of order placement message will appear like this:

ORDER #12759 HAS BEEN PLACED

Your order for the National Spanish Exam (2023) has been placed!

Check out your **dashboard page** to see the exam courses containing your practice material, help guides, and other useful information.

[Click here to view your full order history](#)

From this point, you can explore your new Instructor Dashboard on Lingco Language Labs. Be sure to check out the helpful guides they have (they look like the picture on the right). Also, below are links to the Lingco Registration Guides!

#### RELATED HELP GUIDES

- NSE Exam Administration Guide
- NSE Registration Guide
- Inviting students to your courses
- Preview material
- View your students' progress

[NSE Registration Guide](#)  
[NPE Registration Guide](#)

[NSC Registration Guide](#)  
[NSA Registration Guide](#)

REMINDER

When a registration is completed, an INVOICE will be automatically emailed to you.

With this invoice, you can proceed with payment based on your needs and the requirements of your school.

The NSE must receive the payment for a registration by or before the eleventh of February, 2023.

**Payment must be received  
by or before 2-11-2023.**

# A larger view of the 2022-2023 Registration Form:

REGISTER FOR THE NATIONAL SPANISH EXAM (2023)

FIRST NAME

LAST NAME

EMAIL

PHONE 

SCHOOL NAME

SCHOOL TYPE

SCHOOL STREET ADDRESS

CITY

STATE

POSTAL CODE

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**PLACE ORDER**